

MANTENO COMMUNITY UNIT SCHOOL DISTRICT NO. 5
Regular Meeting of the Board of Education
Tuesday, December 14, 2010
High School Library

- Open Meeting The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, M. Nelson, G. Preston, and M. Stauffenberg – six (6). Absent: J. Toepper – one (1).
- Also present: Supt. Russert, K. Meyer, P. Russert, D. Conrad, R. Fortin, R. Schnitzler, S. Clark, J. Palicki, A. Furbee, T. Steele, J. Ruland, D. Christ, J. DePoister and Clerk Fortin – (14).
- Visitors: D. & A. Widdowson, K. Alexa, P. Hampton, C. Alexa, S. Wanless, J. Mansfield, J. Plucinski, M. Ledesma and M. Casagrande, J. Nelson, C. Stauffenberg, D. Preston, B. Byrne and approximately ten others - twenty four (24).
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Additional Items There were none.
- Public Hearings & Petitions Josh Ruland, Director of Curriculum, welcomed the students being recognized for their high achievements on the 2009-2010 PSAT tests and their families. Those students included: Matthew Ledesma, Joshua Plucinski, Zachary Taylor, Luke Brown, Jeremy Wood, Jacob Mansfield, Joseph Knoop, Elayne Kock, Angela Widdowson and Samantha Wanless. A small reception was held in the students' honor.
- Mike Cassagrande, PTO president, reported that there were over \$7,000 worth of requests for PTO allocations, and the PTO try and fund all of the allocation requests. The PTO has also had a request for funding assistance for the replacement of the Middle School stage curtain. The PTO will donate an additional \$3,984.00 for that project. The holiday shop was a success. The PTO is considering having a revolving list, as opposed to distributing allocations annually.
- Andy Furbee, Director of Special Education reported that the Student Support Services team will be placing a parent survey on the District website. This is the beginning phase of a parent support group. Ideas to date include effective discipline techniques, time management and organization, homework help, social emotional issues, networking, making friends, bullying, self esteem, mental health & nutrition, and also the creation of a lending library.
- Gale Dodge presented a \$400.00 check from the United Methodist Women, \$100.00 for each individual school's activity fund to be used for school supplies for those students in need.
- Tricia Weber presented a ROSE award (Recognition Of Something Extraordinary) to Randy Fortin for his work and dedication implementing PBIS at the Middle School and as the PBIS external coach. Randy recently presented in Oak Brook and received an overwhelming response.

Report of **Building Committee** - Member Preston reported the committee met on Tuesday. BLDD gave an updated Elementary School 10 year Life Safety report. The Committee agreed on the plan and to file with the State by December 31st. The Primary School preliminary 10-year Life Safety report as discussed and the committee agreed to accept Priority "A" items as an amendment and move forward with completing those items. Agreement was made to wait on the rest of the priority items (B & C) until further discussions at the next Building and Grounds meeting and at the retreat in February, 2011. There was discussion on the Middle School stage padding, which will be discussed later. Bleachers were also discussed.

Finance Committee – Kathy Meyer reported the committee met tonight and had a presentation from PMA and Todd Krzyskowski of Mesirow Financial to discuss refunding/financing options which may be available to the District. Board policies were reviewed, some of which will be for approval later tonight, and some are first readings. State revenues were discussed and as of last week, we had received all of the fiscal year 2010 monies owed to us by the State of Illinois. We are now owed just fewer than one million dollars for fiscal year 2011. Supt. Russert reported there were three options provided for the health insurance renewal representing an approximate 14% increase depending upon the plan chosen. The farm lease renewal was recommended to be renewed at the current rate for one additional year.

Curriculum Committee – Joshua Ruland reported that he and Tom attended the Tech Planning workshop provided by the Area IV LTC. Most of the time was allotted to actually working on the plan. A presentation was given by Dave Conrad about the Middle School SIP. Feedback was received. Committees are being formed on the identified areas of concerns.

Technology Committee – Tom Steele reported the committee met on Tuesday. The Technology Plan does align closely with the DIP. The CIA is working with the Tech Committee specifically on the technology deployment pieces; and the CIA Committee is working on the curriculum integration pieces. The E-rate application was discussed; our Form 370 has been filed. We are looking for basic phone service with web hosting. Looking at cellular service, Verizon will be submitting a response. Verizon has a "push to talk" service that is comparable to what we use currently. Verizon has secured the State of Illinois contract previously held by Nextel and is what we were receiving pricing under. Responses are due December 22nd. Cisco SMARTnet renewal – current contract expires January 6, 2011. Tech Dept. will review the proposals. Josh Ruland gave a powerful presentation on Skype.

Consent Agenda Moved by Hofmeister, seconded by Preston to approve the following consent agenda items: **(with the amendment of "D")**

- A. Minutes
 - 1. Regular Board meeting of November 16, 2010
There were no executive session minutes – pulled from the Consent Agenda.
- B. Financial Reports
 - 1. Summary of Cash/Investment/Fund Balances
 - 2. M-T-D/Y-T-D Revenue/Expenditure Reports
 - 3. Food Service Report
 - 4. Payroll Extras and Imprest Fund
 - 5. Payroll and Accounts Payable
 - 6. Investment Account Reports
 - 7. Activity Reports

8. Additional Accounts Payable

- C. Board Policy revisions first reading (changes to 2:100, 4:170, 5:190, 5:290, 7:20, and 8:30)
- D. Board Policy revisions second reading and adoption – 4:115 (transportation for extracurricular athletic activities) – **The committee recommended to approve with the “at least two calendar days” stuck out. The Board agreed to amend this portion of the form.**
- E. Door to door fundraiser – Manteno Athletic Boosters for their annual Cash Bash from November 1, 2010 thru February 1, 2011.
- F. Renew crop lease on the 177 acre parcel of land – no change in the lease rate/terms
- G. Resignations:
 - Julie Blink, route bus driver effective December 17, 2010
 - Barb Rocznik, half route bus driver effective November 16, 2010
- H. Employments
 - Danuta Nagkak, afternoon custodian effective December 15, 2010
 - *Authorization for Superintendent to hire three special education paraprofessionals.
- I. FMLA requests:
 - Jamie Wiley, 5th grade teacher from approximately April 11, 2011 thru the end of the school year.
 - Christina Jensen, Jump Start teacher from approximately the end of March, 2011 thru the end of the school year.
 - Ashley Porter, High School English teacher from approximately April 25, 2011 thru the end of the 2010-2011 school year.
 - Bob Smith, bus driver beginning approximately January 11, 2011 for approximately twelve weeks.
- J. Unpaid leave request
 - Aimee Koronowski, Speech Language Pathologist paraprofessional from approximately March 16, 2011 thru the end of the 2010-2011 school year.

*Upon successful completion of all required employment application paperwork.

Ayes: Hofmeister, Preston, Dodge, Mallaney, Nelson, and Stauffenberg – six (6). Nays – none (0).
Motion carried.

Unit Office
Report

Supt. Russert reported on the Good News items:

- Tom Steele and Kathy Meyer will be presenting at the International Skyward Conference March 16-18, 2011 in Orlando, Florida.
- February board retreat is scheduled for February 5, 2011
- Joe Palicki presented the Primary School Improvement Plan.
- Andy Furbee gave an update on the District Improvement Plan revisions for the area of Special Education.
- The District is currently owed for \$944,972.63 for the 2011 school year, and the 2010 school year is paid up to date.
- Dave Conrad gave a District financial analysis presentation which he had prepared for a class he had been taking.

Old Business None

New Business

- Cisco SMARTnet Contract for Network Infrastructure Moved by Mallaney, seconded by Dodge to award Availability Network Support contract from Sentinel Technologies, Inc. in the amount of \$15,315. Ayes: Mallaney, Dodge, Hofmeister, Nelson, Preston, and Stauffenberg – six (6). Nays - none (0). Motion carried.
- 2010 Tax Levy Resolutions Moved by Nelson, seconded by Mallaney to approve the 2010 Tax Levy Resolutions as presented. Ayes: Nelson, Mallaney, Dodge, Hofmeister, Preston, and Stauffenberg - six (6). Nays – none (0). Motion carried.
- Approve Primary School SIP Plan & DIP Amendments Moved by Preston, seconded by Nelson to approve the Primary School “School Improvement Plan” and the amendments to the District Improvement Plan. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.
- Approve First & Second Reading & Approval of Policy 7:285 Food Mgmt. Moved by Dodge, seconded by Mallaney to approve the first and second reading and approval of Board Policy 7:285 regarding food allergy management. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.
- Approve Web Hosting Cellular & Phone Service Contracts Moved by Mallaney, seconded by Nelson, to authorize the Superintendent to award web hosting, cellular and phone service contracts. Ayes: Mallaney, Nelson, Dodge, Hofmeister, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried. *Supt. Russert will bring the contract to the Board of Education at the next meeting to be ratified.*
- Approve Show Choir Overnight Moved by Hofmeister, seconded by Mallaney to approve the Magic Show Choir’s overnight stay on March 5, 2011 which will be in Fort Wayne, Indiana. Voice vote: All ayes – six (6). Nays – none (0). Motion carried.
- Approve EL 10 Year Health Life Safety Study Moved by Preston, seconded by Dodge to approve the 10-year Health Life Safety study for the Elementary School. Ayes: Preston, Dodge, Hofmeister, Mallaney, Nelson, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Approve PS 10 Year Health Life Safety Study Amend. Moved by Preston, seconded by Mallaney to approve the 10 year Health Life Safety Amendment for the Primary School. Ayes: Preston, Mallaney, Dodge, Hofmeister, Nelson, and Stauffenberg – six (6). Nays- none (0). Motion carried.
- Approval of Health Ins. Renewal Moved by Hofmeister, seconded by Dodge to approve the health insurance renewal with Personal Care as presented. Ayes: Hofmeister, Dodge, Mallaney, Nelson, Preston, and Stauffenberg – six (6). Nays – none (0). Motion carried.
- Intergov. Tabled

Manteno CUSD No. 5 Board of Education Regular Meeting December 14, 2010

Agmt. For Filing
Court of Claims
For Lapse Period

Anticipated Strategic planning retreat on February 5, 2011
Future Items

Adjourn to Executive Session Moved by Nelson, seconded by Hofmeister, to adjourn for Executive Session for the purpose of personnel and pending litigation. Open session ended at 7:28 p.m. Ayes: Nelson, Hofmeister, Dodge, Mallaney, Preston, and Stauffenberg- six (6). Nays – none (0). Motion carried.

Return to Open Session Moved by Dodge, seconded by Preston to return to Open Session at 7:42 p.m. Ayes: Dodge, Preston, Hofmeister, Mallaney, Nelson, and Stauffenberg – six (6). Nays - none (0). Motion carried.

Meeting Adjourned Moved by Preston, seconded by Dodge to adjourn the meeting. Voice vote: All ayes – six (6). Nays – none (0). Motion carried. The meeting ended at 7:43 p.m.

*Mark Stauffenberg**

*Patrick Mallaney**

Mark Stauffenberg
Board President

Patrick Mallaney
Board Secretary

MKS/PM/df

*Signatures on file at the District Office